

**DMV ADMIN PER SE ADMINISTRATIVE HEARING
REQUEST FORM FOR SAN LUIS OBISPO COUNTY
OFFENSES**

OFFICE OF DRIVER SAFETY
4050 South Saviers Road
Oxnard, California 93033-6499
805.488.0863 (Phone)
805.488.3219 (Fax)

Name: _____

Mailing Address: _____

Phone Number: _____

Driver's License Number: _____

Date of Arrest: _____

Location of Arrest: San Luis Obispo County

Arresting Agency: _____

To whom it may concern:

This letter is a request for an In-Person Admin per Se hearing in San Luis Obispo, California. I was arrested for an alcohol related offense.

I am requesting that the department's evidence be sent to me at the earliest opportunity. Please include a list of subpoenaed witnesses.

I am also requesting that the department issue a stay on the suspension of my driver's license pending the hearing in this matter.

Also for my records, can you please send me a temporary driver's license or in the alternative a letter from you acknowledging the stay on the suspension of my license.

Thank you for your assistance.

Very truly yours,

Document Mailed: _____(Date)

By: _____(Signature)

Document Faxed _____(Date)

By: _____(Signature)

*(**NOTE!** By typing and mailing this letter you are asking DMV for a hearing and for a **new temporary license** so that you may continue to drive until the hearing.*

However your request is often on the bottom of a very big stack of similar requests!

***You must call DMV** at the above number several days prior to the end of your 30 day license to find out if DMV has your documents and if your new temporary license is on it's way. Call me if you have any questions.)*

DO NOT DRIVE IF YOU DO NOT HAVE A VALID LICENSE.